



INTERNATIONAL SHOOTING SPORT FEDERATION

2026 Shotgun Jury Guidelines

Dear Shotgun Jury members

This is the ISSF Jury Guidelines for competitions. In this guideline, we will try to help you to prepare for your competition.

Before the competition

Before you depart for the competition, there are some basic comments and advices

1. Check your knowledge of rules, and the ISSF website to see if there are new interpretations or any other changes.

<https://www.issf-sports.org/rules>

Make yourself familiar with events and prepare yourself. If you have any questions prepare them for the meeting with TD or the Jury chairperson.

2. Prepare yourself for your specific job at the competition. If you need to, refer to the manuals for Officers on the ISSF website.
3. Check the competition schedule. The days will be long.
4. If there is something, you want to discuss or upon which you need advice, prepare a list to discuss with your Jury Chairperson/Technical delegate or send question(s) by email to him/her before the competition.
5. Dress code The requirements for Jury members are:
 - White shirt
 - Dark Trouser
 - Dark shoes
 - Formal Jacket (Dark), if necessary

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- Tie/Scarf
- ISSF Jury Vest
- Cards (Yellow, Green, Red)
- Application for Schemes

Arrival

Following your arrival, there will be a meeting with Jury Chairperson, Technical Delegate, Organizing Committee and Chief Range Officer (CRO). Make sure that you get informed about the place and time of the information meeting.

At this meeting, the OC, the Technical Delegate/Jury Chairperson will explain to you all the demands for the accommodations/the transport, the competition and your duties. This is when you can discuss any questions you may have prepared. Listen carefully and make notes if required.

Duties Before the Competition Starts

The Chairperson will distribute duties to the Jury members.

Main Duties:

- a) Check the ranges to ensure that they comply with ISSF Rules;
- b) Ensure that the targets are correctly set according to ISSF Rules;

After the Jury have approved the target settings, the CRO is responsible for the security of the Trap Pits and the Skeet houses, to ensure there is no interference with the machine settings.

Note: the Jury may make use of an approved radar speed gun system to check the targets randomly if due to bad weather or other reasons.

- c) Review the competition organization to confirm that it is properly prepared to conduct the competition;
- d) Establish an equipment control consultation service where athletes may have their guns, clothing and accessories checked; and
- e) Cooperate with the RTS office in the verification, preparation and distribution of the start lists, both for the Pre-Event Training, the Qualification stage and the Finals, as well as any possible shoot-offs before and during the Finals.



Duties during the Competition

The Jury Members Duties

- a) Supervise the competition;
- b) Advise and assist the Organizing Committee;
- c) Ensure the correct application of ISSF Rules;
- d) Check the athletes' guns, ammunition and equipment;
- e) Check that the targets are set correctly in case of a trap machine breakdown;
- f) Make random checks during Qualification Rounds to ensure compliance with the Preparation Time Limits;
- g) Make random checks during Competition to ensure compliance with the rules concerning guns, ammunition, shooting vests and other items;
- h) Deal with protests that are properly submitted;
- i) Enforce the ISSF Eligibility, ISSF Commercial Rights and ISSF Sponsorship/ Advertising Rules;
- j) Approve the official preliminary and final ranking lists that are produced by the RTS office and confirm/verify the athlete's eligibility to participate in the shoot-offs and the finals.
- k) Make decisions regarding penalties;
- l) Implement sanctions where appropriate; and
- m) Make decisions in any cases that are not provided for in the Rules, or are against the spirit of these rules.

JURIES

- During competitions, Jury Members should not approach an athlete while he is firing a shot, or in his shooting station, unless a safety issue requires immediate action.
- A majority of the Jury must always be present on the range during competitions so that, when necessary, the Jury can meet and make decisions immediately.
- Jury Members have the right to make individual decisions immediately during competitions, but should confer with other Jury Members and Range Officers or Referees when any doubt exists.
- Athletes and Team Officials must not be members of a Jury. Jury Members must not advise, coach or assist athletes beyond the scope of the ISSF Rules at any time during the competition.



Duties of the Jurys'

- a) Competition Juries supervise the conduct of events
- b) RTS (Results, Timing and Scoring) Juries supervise scoring and results operations; and produce the Competition Results Book in cooperation with the Official Results Provider and world records forms
- c) Equipment Control Juries supervise the testing of athletes' clothing and equipment.
- d) VAR System. Jury (In case VAR is used) is responsible for functioning and controlling the VAR system, he will be designated to operate the monitor as needed **during finals**. He will oversee the system's operation and ensure its proper use in accordance with established protocols.

Warning (Yellow Card). Referee duties

- The Referee must note on a scorecard about any incident and then the RTS Jury with the Chief Referee must prepare a Range Incident Report.
- This incident report must forward to all referees.
- Any warning given must be carried forward for any further similar violation.

Disqualification (Red Card) (DSQ).

- Disqualification for any other reason may only be given by the decision **of a majority** of the Jury.

Unsportsmanlike Behaviour (DQB).

- If an athlete is disqualified for a serious safety violation or for the physical or verbal abuse of a competition official or another athlete (Rule 6.12.6.4) as decided by a majority of the Jury,

RTS Jury Duties

1. RTS office, if possible, must be close to Results Provider office
2. Create start lists before competition. Check Verification forms (modifications)...
3. Must provide a Start list for Range Jury, CRO and EQ control



4. The Jury must confirm that all finalists are present and that their names and nations are correctly recorded in the results system and on the scoreboards. (Is this duty of RTS Jury or Jury in Charge)
5. Must be at the final 45 minutes before, to distribute the start list
6. Check the Final scoreboard and names from start lists
7. During Finals check scoring, timing and other RTS duties
8. Prepare Final results.
9. Medal standings must be prepared after each result and double check with one other RTS member.
10. Result book
11. One member of the RTS Jury must be present to oversee the Finals' results process;
12. **It is the duty of the RTS Office BEFORE the competition to:** Prepare score cards for each squad; Ensure that the correct score card is with the correct squad on the correct range.
13. **RTS Office duties AFTER each round to:** Receive and check the totals of the targets hit and verify results;
14. **RTS Office duties at the CONCLUSION of each shooting day to:**
 - Publish the official scores within the shortest possible time; Prepare accurate Preliminary Results for distribution to the press, team officials, Jury and Technical Delegate(s); Prepare and publish accurate Final Results immediately;
 - At the end of the competition, the RTS jury must prepare a full result book for the competition and to be signed and approved by the TD and the Jury Chairperson.
 - The result book must be sent to the TD at the last day of the competition.
 - The RTS Jury in charge is responsible in providing, during all stages of the competition (Qualification and Final) the necessary information to the Referees for any recorded initial cases of Yellow Cards (first time violation), in order that they will be able to impose, if necessary, any deductions (Green Card) for any second or subsequent technical violations as stated above.

Equipment Control Jury

All athletes' equipment is subject to checks by the Equipment Control Jury and an Equipment Control Section established by the Organizing Committee as well as by the respective Competition Juries.

If an athlete fails a post-competition check, the Chairperson of the Equipment Control Jury or one other Equipment Control or Competition Jury Member must confirm that the test was performed



correctly and that the athlete is disqualified. The confirmation procedure must include using ISSF calibration testing equipment to confirm that the testing instruments are measuring accurately.

- Prepare EC Officers for the work, the equipment room will be installed the day(s) before the start of the official competition
- Supervise the calibration each morning
- Prepare EC forms
- Prepare a list of checked athletes
- Perform post competition checks after Qualification (You must immediately notify RTS after DSQ on post competition checks)
- Perform EC before finals. Remember to be on time

Marker Tape Check

- a) Athletes are responsible for ensuring that all items of equipment and clothing used by them in ISSF Competitions comply with the ISSF Rules.
- b) The Shotgun Jury is responsible for checking the athletes' equipment to ensure compliance.
- c) To ensure compliance with the ISSF Rules, the Jury will conduct random checks during Competition and any athlete found to be in violation of the rules will be penalized, as per Rules.
- d) Athletes found to be in violation of the rules for shotguns or Skeet marker tapes may be disqualified.
- e) Juries must complete equipment checks during the reporting period as soon as possible after the athlete reports.

The Skeet shooting vest may NOT be made of any type of stretch fabric. Skeet Shooting Vests made of stretch fabric are prohibited

Equipment on the Field of Play / Shooting Area

Any equipment or accessories on the field of play/shooting area shall be deemed as available for use by the athlete concerned and will be subject to inspection/ check by the Jury.

Penalties will be applied.

Shooting vests



All athletes must wear an appropriate shooting vest (sleeveless) or shooting jacket (long sleeves) when they are on the field of play and ready to shoot.

Cartridge Inspection

- a) The Equipment Control or Shotgun Jury must implement a cartridge inspection procedure that is approved by the ISSF Shotgun Committee. Specific details for conducting the cartridge inspection procedure are found in the Shotgun Equipment Control Guide that is available from the ISSF Headquarters. May be on the ISSF web
- b) During a competition, a Referee (under the instructions of the Jury) or a Jury member, may take out of the normal cartridge control procedure, an athletes' cartridge/s for inspection at any time when the athlete is in the shooting area.

Warnings Issued by the Referee

The referee must inform the RTS jury and the chief referee about any yellow cards given to ensure it is recorded in a range incident report

Jury Checks - Viewing Targets

- a) Each range must be set before the start of the PET and the competition and the settings must be examined, approved and sealed by the Jury; All athletes, Coaches and Team Officials are prohibited from entering the trap pits after the Jury has examined and approved the trap settings (see Rule 9.3.c).
- b) All athletes, coaches and team officials are prohibited from entering the FOP while juries are examining the target settings prior to the start of the PET or the competition, unless permitted by the jury.

Written Protests

When a written protest is received by a jury member, the majority of the jury must meet immediately to discuss the protest and decide as soon as possible.

Protest Time Limit



Any written protest (Protest Form P) must be **submitted to a member of the Jury within twenty (20) minutes** after the end of the round in which the alleged incident occurred. The protest must be accompanied by a 50,00 EUR fee. If the protest is denied, the fee must be given to the Organizing Committee; if the protest is upheld the fee must be returned.

Appeals

In the event of a disagreement with a Jury decision the matter may be submitted to the Jury of Appeal, except those decisions by a Finals Protest Jury may not be appealed (see Rule 6.16.6).

Appeal Time Limit

Such appeals must be submitted in writing **not later than** twenty (20) minutes after the Jury decision has been officially announced.

The appeal must be accompanied by a 100,00 EUR fee.

FINALS

1. Reporting Time:

- a) Athletes in the Final must report to the Finals Range not later than 30 minutes before the Final Start Time;
- b) A two (2) HIT penalty will be deducted from the score of the first hits in the Final if the athlete does not report on time;
- c) Athletes must report with their equipment, competition clothing and a national team uniform that may be worn at the Medal ceremony
- d) Any finalist who does not report for the start of the Athlete Presentation, 5 minutes before the start time will not start and will be ranked last in the Final.
- e) The Jury must confirm that all finalists are present and that their names and nations are correctly recorded in the results system and on the scoreboards.
- f) Juries must complete cartridge and equipment controls as soon as possible after the athletes report; and
- g) New BIB
- h) Presentation of the Athletes, Jury, Referee.....

2. Jury-Member-in-Charge:



One (1) Jury member must be designated, by the Jury Chairperson, as the Jury- Member-in-Charge of the Final.

3. Competition Jury:

The Competition Jury must supervise the conduct of the Final. One (1) Jury_member must be designated as the Jury-Member-in-Charge, of the Final;

4. Finals Protest Jury:

Composed of three (3). The Jury Member-in-Charge and two (2) other members of the Competition Jury, as designated by the Jury Chairperson (can be also the Jury Chairperson), who must decide any protests that may be made during the Final. **Their decision is final.**

5. RTS Jury:

RTS Jury must be present at the Final next to the result provider

6. J) VAR Jury (In case VAR is used)

Designated by the Technical Delegate or Jury Chairperson.

The VAR System Operator, responsible for functioning and controlling the VAR system, will be designated to operate the monitor as needed during matches. This individual will oversee the system's operation and ensure its proper use in accordance with established protocols.